

**MINUTES OF THE REGULAR MEETING  
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION  
FOR THE ELEMENTARY AND SECONDARY DISTRICTS  
February 22, 2023**

**Convene Open Session**

Board President Owen called this Regular Meeting Open Session to order at 6:31p.m.

**Attendance at Meeting**

John Owen                      Patricia Threet                      Kevin Grossman                      Angela Meeker                      Kyle Kelley

Remote: Claudia Vestal                      Absent: Sheila Coonerty

Student Board Representative, Eva Diop  
Student Board Representative, Neveah Karraker  
Student Board Representative, Lynda Otero

Kris Munro, Superintendent  
Dorothy Coito, Assistant Superintendent, Educational Services  
Molly Parks, Assistant Superintendent, Human Resources

Remote: Jim Monreal, Assistant Superintendent, Business Services

Members of the Audience

**Welcome and Format**

Board President Owen welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

**3.3 Agenda Changes, Additions, or Deletions**

The board cover for agenda item 8.1.3.4 Revised Job Description: Grant Writer Resource Development Coordinator was revised, the background stated that 10 million dollars have been raised and the figure has been corrected to 6.5 million.

**3.3.1 Teleconference Notice**

Superintendent Munro announced for the record that this meeting is being conducted pursuant to California Government Code Section 54953(b) concerning teleconferencing of meetings. Council/Board member Vestal is participating in this meeting by video call from 1813 Chanticleer Avenue, Santa Cruz, CA, 95062. In accordance with the Brown Act, this location has been identified on the agenda for this meeting.

**PUBLIC COMMENTS**

None.

**SUPERINTENDENT'S REPORT**

**Superintendent's Report**

Superintendent Munro recounted to the board that at the annual Rotary Speech Contest four Harbor High School students were recognized for their participation. In addition, Interact students received donations from the Rotary Club for their project to raise funds to bring clean water to a middle school in rural Vietnam.

Ms. Munro shared about the Art and Music meeting that Assistant Superintendent Parks hosted for teachers regarding the Proposition 28 funds and the Art and Music Block Grant. School sites are working on plans regarding how best to utilize the monies that will later be approved by their school site councils. Ms. Munro concluded her report by sharing photos from the open houses last month and discussing the end of the Covid-19 State of Emergency in California.

### **Student's Report**

Student Board Representative Eva Diop began by noting that many sports teams have been doing exceptionally well and one student is at the state Wrestling Championship in Sacramento. Ms. Diop commended the counselors for helping to keep seniors on track as they move towards the end of the school year. Ms. Diop concluded her report by sharing that the Black Student Union has been connecting with the Santa Cruz MAH for Black History Month and that they will be attending the Black Joy Parade in Oakland next weekend.

Student Board Representative Neveah Karraker began her report by sharing that the blood drive hosted by the CTE Medical Technology students was unfortunately cancelled due to Red Cross staffing shortages, noting that students are still able to donate blood during their free time at clinics around the county. Ms. Karraker shared that the Film Society will be hosting a movie night where all funds raised will go towards the IB trip to Paris next year. She noted that Harbor High was one of ten schools invited to participate in the film festival in Paris and the only public school. Ms. Karraker concluded her report by sharing that Harbor's band will also be hosting a fund raiser for their Spring Field Trip.

Student Board Representative Lynda Otero began her report by sharing that Soquel High's Winter Formal went well and students had a great time. Ms. Otero then shared that the CTE Biotech 2 class is currently on a trip throughout Scotland and London, England, stating that they have shared some wonderful photos on social media. Ms. Otero concluded her report by stating that the Multicultural club was preparing for their 10<sup>th</sup> annual multicultural graduation, and that 72 students had signed up. However, the club is finding it difficult to provide students with the iconic sashes they give out yearly, even with their seven months of fundraising.

## **BOARD MEMBERS' REPORTS**

### **Board Members' Reports**

Trustee Threet had nothing to report.

Trustee Grossman began by saying he hoped everyone has been staying warm with the potential snow dusting coming to the Santa Cruz Mountains. Trustee Grossman shared that he attended the Adult Education Community Advisory meeting and enjoyed learning more about the co-op preschool that parents run and manage along with the other great programs provided. Trustee Grossman concluded his report by sharing that he volunteered in Ms. Brown's 6<sup>th</sup> Grade Core class at Mission Hill Middle School by helping to set up and evaluate the students' Ancient Egypt Study Projects, joking that he did not favor his daughter's projects.

Trustee Meeker shared that she attended the same Adult Education Community Advisory meeting as Trustee Grossman and thoroughly enjoyed it. Ms. Meeker noted that the 13<sup>th</sup> Annual Latino Role Model Conference was about a month away, stating that it is an amazing event done in partnership with many districts. The conference will be held on March 25<sup>th</sup>, she stressed the importance of the programming they support and the amazing panelists that will be speaking.

Trustee Kelley had nothing to report.

Trustee Vestal shared that Delta students have been taking advantage of the Youth Cruz Spring program which provides free bus fare for students. She shared that it is extremely helpful to have free transportation for students as they come from all over the county and hoped that other students would take advantage of this service.

**Board President’s Report**

Board President Owen shared that he also attended the Adult Education Community Advisory meeting stating that they have fantastic programming, and he enjoyed the meeting.

**APPROVAL OF MINUTES**

None.

**GENERAL PUBLIC BUSINESS**

**Consent Agenda**

8.1.2.1 Purchase Orders, Bids & Quotes, 8.1.2.2 Warrant Register, 8.1.2.3 Budget Transfers, 8.1.3.1 Certificated Personnel Actions, 8.1.3.2 Classified Personnel Actions, 8.1.3.3 New Job Description: School Bus Driver Dispatcher, 8.2.1.1 Memorandum of Understanding: Boys and Girls Club, 8.2.1.2 Ratification: Agreement for Professional Services: Deborah Bell, 8.2.2.1 Communication Service Corporation: Proposal: Natural Bridges Elementary School Gym Intermediate Distribution Frame, 8.2.2.2 PSR Electric: Proposal: Natural Bridges Elementary School Gym Lighting Replacement, 8.3.1 Premier Inspection Services: Proposal: Bay View Elementary School Ball Wall Project Inspections, 8.3.2 PSR Electric: Proposal: DeLaveaga Elementary School Uninterruptible Power Supply Installation

8.1.3.4 Revised Job Description: Grant Writer Resource Development Coordinator was moved for further discussion after item number 8.5.3.1

Trustee Grossman motioned to approve the consent agenda. Trustee Meeker seconded the motion.

The motion was passed by the following roll call vote:

|                                     |                |                   |              |
|-------------------------------------|----------------|-------------------|--------------|
| <b>Roll Call Vote:</b> Threet – Yes | Grossman – Yes | Meeker – Yes      | Vestal – Yes |
| Kelley – Yes                        | Owen – Yes     | Coonerty – Absent |              |

Student Trustee Diop recommended a yes vote on this matter.

Student Trustee Karraker recommended a yes vote on this matter.

Student Trustee Otero recommended a yes vote on this matter.

**Closed Session Items**

**Report of Actions Taken in Closed Session**

1. Ms. Parks shared information with the Board on Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments.
2. Ms. Parks shared information with the Board regarding Public Employee Discipline/Dismissal/Release/Complaints

**ITEMS TO BE TRANSACTED AND/OR DISCUSSED**

**8.5.1.1 New Business: School Safety Plans**

Assistant Superintendent Coito introduced Director of Student Services Gail Atlansky, Health and Wellness Coordinator Rishi Lal, Bayview Principal Renee Golder, Branciforte Middle School

Assistant Principal Amy Spiers and Soquel High Assistant Principal Jose Quevedo to present on the School Safety Plans. All schools in Santa Cruz County, with direct support and guidance from the Santa Cruz County Office of Education, have implemented a consistent template and subsequent format for the Comprehensive School Safety Plan. Each school site revises the Comprehensive School Safety Plan annually based on a review of pertinent data from multiple sources. Plans are monitored and revised as needed. Trustees asked questions and had discussion.

Trustee Threet motioned to approve the School Safety Plans. Trustee Grossman seconded the motion.

The motion was passed by the following roll call vote:

|                                     |                |                   |              |
|-------------------------------------|----------------|-------------------|--------------|
| <b>Roll Call Vote:</b> Threet – Yes | Grossman – Yes | Meeker – Yes      | Vestal – Yes |
| Kelley – Yes                        | Owen – Yes     | Coonerty – Absent |              |

Student Trustee Diop recommended a yes vote on this matter.

Student Trustee Karraker recommended a yes vote on this matter.

Student Trustee Otero recommended a yes vote on this matter.

#### **8.5.1.2 New Business: Costanoa Class of 2023 Local Graduation Requirements**

Assistant Superintendent Coito presented on the Local Graduation Requirements for the Costanoa Class of 2023. For the past two school years, students who were Juniors or Seniors during distance learning were eligible to graduate based on meeting State requirements due to the impact of the pandemic. The class of 2023 were Sophomores during distance learning and many students who transferred to Costanoa experienced significant credit loss during the distance learning pandemic year. Staff recommend that the Board extend the same pandemic waiver to the Class of 2023 as was provided to the Class of 2021 and 2022. Assistant Superintendent Coito recommended approval of the Costanoa Class of 2023 Local Graduation Requirements. Trustees asked questions and had discussion.

Principal Clyde Curly of Branciforte Small Schools made a public comment thanking the Board for considering the policy change, stating that if they were to pass this policy the Board would graduate approximately 27 students; 20 of whom would most likely not graduate otherwise. Mr. Curley concluded by encouraging the Board to support SCCS' students in earning their diploma and continuing their careers.

Trustee Meeker motioned to approve the Costanoa Class of 2023 Local Graduation Requirements. Trustee Kelley seconded the motion.

The motion was passed by the following roll call vote:

|                                     |                |                   |              |
|-------------------------------------|----------------|-------------------|--------------|
| <b>Roll Call Vote:</b> Threet – Yes | Grossman – Yes | Meeker – Yes      | Vestal – Yes |
| Kelley – Yes                        | Owen – Yes     | Coonerty – Absent |              |

Student Trustee Diop recommended a yes vote on this matter.

Student Trustee Karraker recommended a yes vote on this matter.

Student Trustee Otero recommended a yes vote on this matter.

**8.5.2.1**      **Staff Report: Bond Project Update**

Assistant Superintendent Monreal introduced Mark Bartos of Bartos architecture and his team of architects in training and interns to present the Bond Project Update. Mr. Bartos presented the Measures A & B Bond projects at Santa Cruz High School, Mission Hill Middle School, Gault Elementary School, and Westlake Elementary School. Trustees asked questions and had discussion. This report was informational in nature and no action was taken by the Board at this time.

**8.5.2.2**      **New Business: Annual Resolution #29-22-23 Santa Cruz County Board of Supervisors Temporary Cash Loan**

Assistant Superintendent Monreal brought forward Annual Resolution #29-22-23 Santa Cruz County Board of Supervisors. Each year, Santa Cruz City Schools reviews the need to borrow cash short term to meet cash flow requirements during the year, in response to the timing of receipt of property taxes. To date, SCCS has been able to meet cash flow requirements with inter-fund transfers. This resolution is done as a contingency if there are insufficient cash funds available. Assistant Superintendent Monreal recommended approval of Annual Resolution #29-22-23 Santa Cruz County Board of Supervisors.

Trustee Kelley motioned to approve the Annual Resolution #29-22-23 Santa Cruz County Board of Supervisors. Trustee Threet seconded the motion.

The motion was passed by the following roll call vote:

|                                     |                |                   |              |
|-------------------------------------|----------------|-------------------|--------------|
| <b>Roll Call Vote:</b> Threet – Yes | Grossman – Yes | Meeker – Yes      | Vestal – Yes |
| Kelley – Yes                        | Owen – Yes     | Coonerty – Absent |              |

Student Trustee Diop recommended a yes vote on this matter.

Student Trustee Karraker recommended a yes vote on this matter.

Student Trustee Otero recommended a yes vote on this matter.

**8.5.3.1**      **Staff Report: Personnel Commission Annual Report**

Assistant Superintendent Parks introduced Director of Classified Personnel Kenée Houser to present the Personnel Commission Annual Report. As required by Education Code Section 45266, the Director shall prepare an annual report of Personnel Commission activities which shall be submitted to the Board of Education. The attached report describes the activities of the Personnel Commission for the fiscal year 2021- 2022. Trustees asked question and had discussion. This report was informational in nature and no action was taken by the Board at this time.

**8.4.3.1**      **Revised Job Description: Grant Writer Resource Development Coordinator**

This item was pulled from the consent agenda by Vice President Threet for further discussion.

Trustee Threet stated that she pulled the job description for further discussion because of a desire to see what the job definition was prior to the previous employee leaving the district and see clarity on how the job description has since been changed. Trustee Threet also expressed concern that the job description had not yet been approved by the Personnel Commission.

Superintendent Munro explained that the job description does not need to first be approved by the Personnel Commission and that she hoped the board would approve the job description so

that the district may promptly hire someone as there are upcoming grants that the district needs to submit to secure funds for the upcoming school year.

Trustee Kelley motioned to approve the Revised Job Description Grant Writer Resource Development Coordinator. Trustee Grossman seconded the motion.

The motion was passed by the following roll call vote:

|                                     |                |                   |              |
|-------------------------------------|----------------|-------------------|--------------|
| <b>Roll Call Vote:</b> Threet – Yes | Grossman – Yes | Meeker – Yes      | Vestal – Yes |
| Kelley – Yes                        | Owen – Yes     | Coonerty – Absent |              |

Student Trustee Diop recommended a yes vote on this matter.

Student Trustee Karraker recommended a yes vote on this matter.

Student Trustee Otero recommended a yes vote on this matter.

#### 8.5.4.1

##### **New Business: Resolution #30-22-23 Proclaiming Women’s History Month**

Superintendent Munro brought forward Resolution #30-22-23 Proclaiming Women’s History Month. Santa Cruz City Schools strives for all students to feel safe and welcome in their schools and to see themselves represented in the curricula. Women have played and continue to play critical roles in the economic, cultural, and social spheres of our nation’s life. Santa Cruz City Schools recognizes the important contributions of local, State, and National women to the history of the United States. Superintendent Munro recommended approval of Resolution #30-22-23 Proclaiming Women’s History Month.

Trustee Vestal motioned to approve Resolution #30-22-23: Proclaiming Women’s History Month. Trustee Grossman seconded the motion.

The motion was passed by the following roll call vote:

|                                     |                |                   |              |
|-------------------------------------|----------------|-------------------|--------------|
| <b>Roll Call Vote:</b> Threet – Yes | Grossman – Yes | Meeker – Yes      | Vestal – Yes |
| Kelley – Yes                        | Owen – Yes     | Coonerty – Absent |              |

Student Trustee Diop recommended a yes vote on this matter.

Student Trustee Karraker recommended a yes vote on this matter.

Student Trustee Otero recommended a yes vote on this matter.

#### 8.5.4.2

##### **New Business: CSBA Delegate Assembly Election**

Superintendent Munro brought forward the CSBA Delegate Assembly Election to the Board. The Santa Cruz City Schools Board of Education may elect a board member within Region 9A to serve on the CSBA Delegate Assembly for the two-year term beginning April 1, 2023 through March 31, 2025. The next meeting of the Delegate Assembly will take place on Saturday, May 20 and Sunday, May 21, 2023.

Trustee Threet motioned to approve the CSBA Delegate Assembly Election for nominee Mark Becker. Trustee Meeker seconded the motion.

The motion was passed by the following roll call vote:

|                                     |                |                   |              |
|-------------------------------------|----------------|-------------------|--------------|
| <b>Roll Call Vote:</b> Threet – Yes | Grossman – Yes | Meeker – Yes      | Vestal – Yes |
| Kelley – Yes                        | Owen – Yes     | Coonerty – Absent |              |

Student Trustee Diop recommended a yes vote on this matter.

Student Trustee Karraker recommended a yes vote on this matter.

Student Trustee Otero recommended a yes vote on this matter.

### **8.5.4.3 New Business: Board Meeting Calendar Rescheduling**

Superintendent Munro brought forward the revised Board Meeting Schedule for 2023-24. The revised schedule outlines Board Meetings for the 2023-2024 academic year. The changes are to better stagger the meeting dates and to accommodate annual conferences.

Trustee Threet motioned to approve the Board Meeting Calendar Rescheduling. Trustee Kelley seconded the motion.

The motion was passed by the following roll call vote:

|                                     |                |                   |              |
|-------------------------------------|----------------|-------------------|--------------|
| <b>Roll Call Vote:</b> Threet – Yes | Grossman – Yes | Meeker – Yes      | Vestal – Yes |
| Kelley – Yes                        | Owen – Yes     | Coonerty – Absent |              |

Student Trustee Diop recommended a yes vote on this matter.

Student Trustee Karraker recommended a yes vote on this matter.

Student Trustee Otero recommended a yes vote on this matter.

### **8.5.4.4 Discussion: Possible Items for Future Meeting Agendas**

None.

## **9. Adjournment of Meeting**

As there was no further business to come before the Board of Education, Board President Owen adjourned this Regular Meeting at 8:48 p.m.

### **Board Meeting Schedule Information**

1. The Regular Board Meeting on March 8, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
2. The Regular Board Meeting on March 22, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
3. The Regular Board Meeting on April 12, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
4. The Study Session on April 26, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
5. The Regular Board Meeting on May 10, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
6. The Study Session on May 24, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
7. The Regular Board Meeting on May 31, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
8. The Regular Board Meeting on June 14, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.

\*For more details about this meeting, please visit our district website and listen to the meeting recording:  
[http://sccs.net/board\\_of\\_education](http://sccs.net/board_of_education)

Respectfully submitted,  
Kris Munro, Superintendent  
Santa Cruz City Schools

John Owen, President  
Board of Education